

Vendor Name	GL Account and Title	Description	Net Invoice Amount
SHOPKO STORES OPERATING	101-4192-42600 Supplies & Materials	BLDGS-ETHERNET CABLE	11.99
SHOPKO STORES OPERATING	101-4211-42600 Supplies & Materials	POLICE-ZIP LOCK BAGS	25.83
SHOPKO STORES OPERATING	101-4211-42600 Supplies & Materials	POLICE-SHELTER SUPPLIES	27.09
SHOPKO STORES OPERATING	101-4211-42600 Supplies & Materials	POLICE-SHELTER SUPPLIES	37.43
SHOPKO STORES OPERATING	101-4211-42600 Supplies & Materials	POLICE-SHELTER SUPPLIES	41.97
SHOPKO STORES OPERATING	101-4511-42600 Supplies & Materials	COMM CTR-VIDEO CABLE	29.46
SHOPKO STORES OPERATING	101-4511-42600 Supplies & Materials	COMM CTR-GARLAND	17.97
SIGNS NOW	101-4199-45210 Merchandise E-Comm	RALLY-SIGNS	537.80
SIGNS NOW	101-4199-45210 Merchandise E-Comm	SUPERSTORE PRODUCT	1,340.70
SMITH, CARTER	101-4211-41500 Group Insurance	INSURANCE REIMB	403.20
SOELZER, HEATH	101-4511-45300 Refunds	COMM CTR-BILLING ERROR	24.17
STEELE, CHRISTINA	101-4144-41500 Group Insurance	INSURANCE REIMB-EMPLOYEE	300.00
STEELE, CHRISTINA	101-4196-41500 Group Insurance	INSURANCE REIMB-EMPLOYEE	200.00
STURGIS COFFEE COMPANY	101-4199-42600 Supplies & Materials -	SPONSORSHIP-COFFEE	313.95
STURGIS COFFEE COMPANY	101-4199-42600 Supplies & Materials -	SPONSORSHIP-COFFEE	313.95
STURGIS NAPA	101-4211-42500 Repairs & Maintenance	POLICE-WIPER BLADES	22.34
STURGIS NAPA	101-4211-42500 Repairs & Maintenance	POLICE-SEAL, OIL, TIE ROD END	70.01
STURGIS NAPA	101-4211-42500 Repairs & Maintenance	POLICE-SEAL	11.23-
STURGIS NAPA	101-4229-42500 Repairs & Maintenance	FIRE-FILERS	116.07
STURGIS NAPA	101-4229-42500 Repairs & Maintenance	FIRE-FILTERS	145.29
STURGIS NAPA	101-4229-42500 Repairs & Maintenance	FIRE-EXT LIFE GAL	25.98
STURGIS NAPA	101-4229-42500 Repairs & Maintenance	FIRE-FILTERS	27.71
STURGIS NAPA	101-4229-42500 Repairs & Maintenance	FIRE-OIL DRY	262.50
STURGIS NAPA	101-4229-42600 Supplies & Materials	FIRE-OIL	659.00
STURGIS NAPA	101-4311-42500 Repairs & Maintenance	STREETS-ALTERNATOR	43.11
STURGIS NAPA	101-4311-42500 Repairs & Maintenance	STREETS-LED ATM HOLDER	8.08
STURGIS NAPA	101-4311-42500 Repairs & Maintenance	STREETS-	42.38-
STURGIS NAPA	101-4311-42500 Repairs & Maintenance	STREETS-AIR DRY, CARTRIDGE	146.63
STURGIS NAPA	101-4311-42500 Repairs & Maintenance	STREETS-DISC	24.75
STURGIS NAPA	101-4311-42500 Repairs & Maintenance	STREETS-O RINGS	5.00
STURGIS NAPA	101-4520-42500 Repairs & Maintenance	PARKS-TIE ROD END	21.38
STURGIS NAPA	101-4520-42500 Repairs & Maintenance	PARKS-WIPER BLADES, CONNECTOR	25.26
STURGIS NAPA	101-4520-42500 Repairs & Maintenance	PARKS-FILTER, CAP, TAPE, TRACTOR FLUID	45.35
STURGIS NAPA	101-4520-42600 Supplies & Materials	PARKS-OIL	34.92
STURGIS OPTOMIST TOY DRIV	101-2020 Accounts Payable	EMPLOYEE DONATIONS	1,608.00
SUMMERSET POLICE DEPART	101-4211-43400 Machinery & Equipmen	POLICE-TABLETS, MOUNTING HARDWARE, WIRIN	4,500.00
THE KNUCKLE SALOON & STE	101-4211-42900 Other	POLICE-CHRISTMAS PARTY	1,610.00
TITLES OF DAKOTA APPRAISA	101-4144-42200 Professional Fees	APPRAISAL OF VACANT DAVENPORT LAND	4,000.00
TOM'S T'S	101-4199-42600 Supplies & Materials -	RALLY-LOGO JACKETS	319.92
TOWN-N-COUNTRY PLUMBING	101-4192-42500 Repairs & Maintenance	BLDGS-WATER HEATER REPAIR	157.35
TUCKER, STEVE	101-4311-41500 Group Insurance	INSURANCE REIMB	500.00
TURBIVILLE INDUSTRIAL ELEC	101-4192-42500 Repairs & Maintenance	COMM CTR-PACSEAL	24.20
TWILIGHT FIRST AID & SAFETY	101-4211-42600 Supplies & Materials	SHELTER-FIRST AID SUPPLIES	120.38
TWILIGHT FIRST AID & SAFETY	101-4311-42600 Supplies & Materials	STREETS-FIRST AID SUPPLIES	29.18
VAST BUSINESS	101-4192-42800 Utilities	BLDGS	1,004.70
VAST BUSINESS	101-4211-42800 Utilities	POLICE	117.35
VAST BUSINESS	101-4229-42800 Utilities	FIRE	166.74
VAST BUSINESS	101-4311-42800 Utilities	STREETS	226.55
VAST BUSINESS	101-4511-42800 Utilities	COMM CTR	203.39
VAST BUSINESS	101-4520-42800 Utilities	PARKS	132.69
VAST BUSINESS	101-4551-42800 Utilities	LIBRARY	169.17
WEST PAYMENT CENTER	101-4141-42200 Professional Fees	ATTORNEY-RESEARCH ACCESS CAHRGES	160.32
WEST PAYMENT CENTER	101-4141-42600 Supplies & Materials	ATTORNEY-BOOKS	47.61
WEST RIVER ELECTRIC ASSN	101-4350-42800 Utilities	AIRPORT UTILITIES	236.43
WEST, JACOB	101-4511-45300 Refunds	COMM CTR-REFUND	82.00
WESTERN COMMUNICATIONS	101-4229-42500 Repairs & Maintenance	FIRE-PROGRAM RADIOS	1,000.00
WESTERN COMMUNICATIONS	101-4229-42500 Repairs & Maintenance	FIRE-REPAIR RADIOS	155.00
WOOD, KATRYN	101-4211-42600 Supplies & Materials	SHELTER-TOTES	95.34

Vendor Name	GL Account and Title	Description	Net Invoice Amount
Total General:			101,453.88
Special Sales Tax			
MONTANA DAKOTA UTILITIES	211-9000-42800 Utilities	RALLY POINT	21.75
VAST BUSINESS	211-9000-42800 Utilities	RALLY POINT	320.50
Total Special Sales Tax:			342.25
Capital Improvement			
BASELINE SURVEYING, INC.	212-9000-43300 Improvements	STONE SHELTER SURVEY & DRAFTING	1,400.00
DAKOTA HARDWARE	212-9000-43300 Improvements	MAIN STREET RECONSTRUCTION	28.47
FIRST INTERSTATE BANK	212-9000-43300 Improvements	SCANNING PLANS FOR OLD STONE SHELTER RE	10.00
FOURFRONT DESIGN INC.	212-9000-43300 Improvements	MAIN STREET RECONSTRUCTION	3,274.35
Total Capital Improvement:			4,712.82
Business Improvement District			
CAMPBELL SUPPLY, INC.	213-4195-42600 Supplies & Materials	RALLY POINT TREE	28.47
CAMPBELL SUPPLY, INC.	213-4195-42600 Supplies & Materials	RALLY POINT TREE	11.79
Total Business Improvement District:			40.26
Liquor			
A & B WELDING CO, INC.	601-4990-42600 Supplies & Materials	LIQUOR-CO2	10.23
AMCON DISTRIBUTING	601-4990-42600 Supplies & Materials	FUEL CHARGE	22.75
AMCON DISTRIBUTING	601-4990-42640 Snacks for Resale	SANCKS	72.02
AMCON DISTRIBUTING	601-4990-45210 Cigarettes for Resale	CIGARETTES	403.12
AMCON DISTRIBUTING	601-4990-45220 Tobacco for Resale	TOBACCO	162.44
ARCTIC GLACIER USA, INC	601-4990-45200 Merchandise for Resal	LIQUOR-ICE	90.48
ARCTIC GLACIER USA, INC	601-4990-45200 Merchandise for Resal	LIQUOR-ICE	44.80
ARCTIC GLACIER USA, INC	601-4990-45200 Merchandise for Resal	LIQUOR-ICE	45.13
BELLE JOLI WINERY	601-4990-42620 Off Sale Liquor	LIQUOR	588.00
BLACK HILLS CHEMICAL	601-4990-42500 Repairs & Maintenance	LIQUOR-WET FLOOR SIGNS	52.95
BLACK HILLS SECURITY & SYS	601-4990-42900 Other	LIQUOR-KEY PAD	153.06
BLACK HILLS SECURITY & SYS	601-4990-42900 Other	LIQUOR-MAINTENANCE	99.80
CASK & CORK	601-4990-42620 Off Sale Liquor	LIQUOR	274.66
CASK & CORK	601-4990-42620 Off Sale Liquor	LIQUOR	173.00
CITY OF STURGIS WATER DEP	601-4990-42800 Utilities	LIQUOR	267.61
COCA COLA BOTTLING COMPA	601-4990-42650 Pop for Resale	LIQUOR-POP	70.00
COCA COLA BOTTLING COMPA	601-4990-42650 Pop for Resale	LIQUOR-POP	227.50
COCA COLA BOTTLING COMPA	601-4990-42650 Pop for Resale	LIQUOR-POP	323.80
COCA COLA BOTTLING COMPA	601-4990-42650 Pop for Resale	LIQUOR-POP	246.45
COCA COLA BOTTLING COMPA	601-4990-42650 Pop for Resale	LIQUOR-POP	71.00
DAKOTA'S BEST DISTRIBUTING	601-4990-42640 Snacks for Resale	LIQUOR-SNACKS	147.00
DOUBLE STAR COMPUTING	601-4990-42200 Professional Fees	MONTHLY MAINTENANCE & SERVICE TICKETS	104.05
DOUBLE STAR COMPUTING	601-4990-42200 Professional Fees	HELP DESK TICKETS	10.31
DOUBLE STAR COMPUTING	601-4990-42200 Professional Fees	HELP DESK TICKETS	38.97
ECOLAB PEST ELIMINATOR DI	601-4990-42500 Repairs & Maintenance	LIQUOR-PEST CONTROL	110.75
FAT BOYS, INC.	601-4990-42620 Off Sale Liquor	LIQUOR	1,581.00
FIRST INTERSTATE BANK	601-1035 ATM Cash	ATM-LIQUOR	5,000.00
FIRST INTERSTATE BANK	601-4990-42900 Other	LIQUOR-STAFF LUNCH	58.02
FISHER BEVERAGE	601-4990-42660 Off Sale Beer	LIQUOR	47.40
FISHER BEVERAGE	601-4990-42660 Off Sale Beer	LIQUOR	12.00
FISHER BEVERAGE	601-4990-42660 Off Sale Beer	LIQUOR	128.53
FISHER BEVERAGE	601-4990-42660 Off Sale Beer	LIQUOR	1,686.65
FISHER BEVERAGE	601-4990-42660 Off Sale Beer	LIQUOR	1,055.05
FISHER BEVERAGE	601-4990-42660 Off Sale Beer	LIQUOR	1,274.70

Vendor Name	GL Account and Title	Description	Net Invoice Amount
GOLD PAN PIZZA	601-3800-03806 5% Malt Beverage Fee	REFUND MALT BEVERAGE CREDIT	86.28
HOMESLICE MEDIA GROUP, LL	601-4990-42300 Publishing	LIQUOR-ADVERTISING	5,942.00
JOHNSON WESTERN WHOLES	601-4990-42620 Off Sale Liquor	LIQUOR	178.50-
JOHNSON WESTERN WHOLES	601-4990-42620 Off Sale Liquor	LIQUOR	4.00-
JOHNSON WESTERN WHOLES	601-4990-42620 Off Sale Liquor	LIQUOR	13.13-
JOHNSON WESTERN WHOLES	601-4990-42620 Off Sale Liquor	LIQUOR	60.75-
JOHNSON WESTERN WHOLES	601-4990-42620 Off Sale Liquor	LIQUOR	372.75
JOHNSON WESTERN WHOLES	601-4990-42620 Off Sale Liquor	LIQUOR	210.00
JOHNSON WESTERN WHOLES	601-4990-42620 Off Sale Liquor	LIQUOR	46.27
JOHNSON WESTERN WHOLES	601-4990-42620 Off Sale Liquor	LIQUOR	114.20
JOHNSON WESTERN WHOLES	601-4990-42620 Off Sale Liquor	LIQUOR	6,589.42
JOHNSON WESTERN WHOLES	601-4990-42620 Off Sale Liquor	LIQUOR	240.40
JOHNSON WESTERN WHOLES	601-4990-42620 Off Sale Liquor	LIQUOR	72.75
JOHNSON WESTERN WHOLES	601-4990-42620 Off Sale Liquor	LIQUOR	159.75
JOHNSON WESTERN WHOLES	601-4990-42620 Off Sale Liquor	LIQUOR	205.90
JOHNSON WESTERN WHOLES	601-4990-42660 Off Sale Beer	LIQUOR	202.15
K T CONNECTIONS, INC.	601-4990-42200 Professional Fees	LIQUOR-BACKUP FILES	67.93
KLUSAK, JERRY	601-4990-41500 Group Insurance	INSURANCE REIMB	432.92
LPA RETAIL SYSTEMS, INC	601-4990-42200 Professional Fees	LIQUOR-MONTHLY SUPPORT	1,030.00
M & B ENTERPRISES	601-4990-42640 Snacks for Resale	LIQUOR	169.00
MOBILE MINI, INC.	601-4990-42600 Supplies & Materials	LIQUOR-STORAGE	209.93
MONTANA DAKOTA UTILITIES	601-4990-42800 Utilities	LIQUOR	184.63
OKOBOJI WINES	601-4990-42620 Off Sale Liquor	LIQUOR	33.00
QUALITY BRANDS OF THE BLA	601-4990-42660 Off Sale Beer	LIQUOR	202.15-
QUALITY BRANDS OF THE BLA	601-4990-42660 Off Sale Beer	LIQUOR	53.00
QUALITY BRANDS OF THE BLA	601-4990-42660 Off Sale Beer	LIQUOR	3,363.85
QUALITY BRANDS OF THE BLA	601-4990-42660 Off Sale Beer	LIQUOR	13.50-
QUALITY BRANDS OF THE BLA	601-4990-42660 Off Sale Beer	LIQUOR	2,072.35
QUALITY BRANDS OF THE BLA	601-4990-42660 Off Sale Beer	LIQUOR	504.85
QUALITY BRANDS OF THE BLA	601-4990-42660 Off Sale Beer	LIQUOR	49.76-
QUALITY BRANDS OF THE BLA	601-4990-42660 Off Sale Beer	LIQUOR	52.00
REPUBLIC BEVERAGE COMPA	601-4990-42620 Off Sale Liquor	LIQUOR	1,018.00
REPUBLIC BEVERAGE COMPA	601-4990-42620 Off Sale Liquor	LIQUOR	16,079.65
REPUBLIC BEVERAGE COMPA	601-4990-42620 Off Sale Liquor	LIQUOR	5,471.73
REPUBLIC BEVERAGE COMPA	601-4990-42620 Off Sale Liquor	LIQUOR	10,593.00
REPUBLIC BEVERAGE COMPA	601-4990-42620 Off Sale Liquor	LIQUOR	2.80-
ROSCOZ	601-3800-03806 5% Malt Beverage Fee	MALT BEVERAGE REFUND	12.00
RUSHMORE OFFICE SUPPLY	601-4990-42600 Supplies & Materials	LIQUOR-CALENDAR, FILE FOLDERS, PAPER, PEN	64.60
RUSHMORE OFFICE SUPPLY	601-4990-42600 Supplies & Materials	LIQUOR-HANGING FOLDERS	4.00-
RUSHMORE OFFICE SUPPLY	601-4990-42600 Supplies & Materials	LIQUOR-BAGS	275.56
RUSHMORE OFFICE SUPPLY	601-4990-42600 Supplies & Materials	LIQUOR-DISPLAY HOLDER, LABELS, MARKERS	47.01
SERVALL TOWEL & LINEN	601-4990-42600 Supplies & Materials	LIQUOR-RUGS & TOWELS	90.43
SERVALL TOWEL & LINEN	601-4990-42600 Supplies & Materials	LIQUOR-RUGS & TOWELS	90.43
SERVALL TOWEL & LINEN	601-4990-42600 Supplies & Materials	LIQUOR-LINEN	90.43
SOUTHERN GLAZER'S OF SD	601-4990-42620 Off Sale Liquor	LIQUOR	928.43
SOUTHERN GLAZER'S OF SD	601-4990-42620 Off Sale Liquor	LIQUOR	247.10
SOUTHERN GLAZER'S OF SD	601-4990-42620 Off Sale Liquor	LIQUOR	41.62
SOUTHERN GLAZER'S OF SD	601-4990-42620 Off Sale Liquor	LIQUOR	135.00-
VAST BUSINESS	601-4990-42800 Utilities	LIQUOR	287.33
WEIMER'S DINER & DONUTS	601-4990-45200 Merchandise for Resal	LIQUOR-TOM & JERRY MIX	85.00
Total Liquor:			71,449.43
Water System Operations			
ARMSTRONG EXTINGUISHER S	602-4330-42500 Repairs & Maintenance	WATER-RECHARGE CO2	25.00
BLACK HILLS ENERGY	602-4330-42800 Utilities	WATER	15.37
BLACK HILLS ENERGY	602-4330-42800 Utilities	WATER	755.54
BLACK HILLS ENERGY	602-4330-42800 Utilities	WATER	8,593.27

Vendor Name	GL Account and Title	Description	Net Invoice Amount
BUCKLE TREE	602-4330-42600 Supplies & Materials	REPLACEMENT UNIFORM	84.98
CAMPBELL SUPPLY, INC.	602-4330-42500 Repairs & Maintenance	WATER-OIL	101.39
CAMPBELL SUPPLY, INC.	602-4330-42600 Supplies & Materials	WATER-TAPE	19.99
CBH COOPERATIVE	602-4330-42600 Supplies & Materials	WATER-FUEL	507.91
CITY OF STURGIS WATER DEP	602-4330-42800 Utilities	WATER	157.45
CREDIT COLLECTIONS BUREA	602-4330-42200 Professional Fees	WATER - COLLECTIONS	55.83
DAKOTA HARDWARE	602-4330-42500 Repairs & Maintenance	WATER-ELBOW	3.29
DAKOTA HARDWARE	602-4330-42600 Supplies & Materials	WATER-FASTENERS, SEALANT	5.43
DAKOTA HARDWARE	602-4330-42600 Supplies & Materials	WATER-GLASS CLEANER, FANTASTIK	10.47
DOUBLE STAR COMPUTING	602-4330-42200 Professional Fees	HELP DESK TICKETS	86.25
DOUBLE STAR COMPUTING	602-4330-42200 Professional Fees	MONTHLY MAINTENANCE & SERVICE TICKETS	104.05
DOUBLE STAR COMPUTING	602-4330-42200 Professional Fees	HELP DESK TICKETS	10.31
DOUBLE STAR COMPUTING	602-4330-42200 Professional Fees	HELP DESK TICKETS	38.97
FIRST INTERSTATE BANK	602-4330-41500 Group Insurance	WELLNESS	58.32
FIRST INTERSTATE BANK	602-4330-42500 Repairs & Maintenance	WATER-SKID STEER TIRE CHAIN	110.00
G & H DISTRIBUTING	602-4330-42500 Repairs & Maintenance	WATER-PAINT	96.49
G & H DISTRIBUTING	602-4330-42500 Repairs & Maintenance	WATER-PAINT	126.00
G & H DISTRIBUTING	602-4330-42600 Supplies & Materials	WATER-SAFETY VESTS	13.24
GROCERY MART	602-4330-42600 Supplies & Materials	WATER-PAPER CUPS	3.39
HAWKINS, INC.	602-4330-42500 Repairs & Maintenance	WATER-CHLORINE BUILDING	5,441.50
HAWKINS, INC.	602-4330-42600 Supplies & Materials	WATER-CHLORINE	40.00
HD SUPPLY WATERWORKS	602-4330-42600 Supplies & Materials	WATER-METER SUPPLIES	1,038.00
MIDCONTINENT TESTING LAB,	602-4330-42200 Professional Fees	WATER-TESTING	147.00
MOBILE MINI, INC.	602-4330-42600 Supplies & Materials	WATER-STORAGE	44.27
MONTANA DAKOTA UTILITIES	602-4330-42800 Utilities	WATER	21.25
MONTANA DAKOTA UTILITIES	602-4330-42800 Utilities	WATER	22.27
MONTANA DAKOTA UTILITIES	602-4330-42800 Utilities	WATER	27.33
MONTANA DAKOTA UTILITIES	602-4330-42800 Utilities	WATER	44.46
MONTANA DAKOTA UTILITIES	602-4330-42800 Utilities	WATER	66.10
MONTANA DAKOTA UTILITIES	602-4330-42800 Utilities	WATER	76.69
NORTH CENTRAL SUPPLY, INC	602-4330-42600 Supplies & Materials	WATER-KNOB LOCKS	360.00
OWENS INTERSTATE SALES, I	602-4330-42500 Repairs & Maintenance	WATER-LUBE	19.44
PETTY CASH	602-4330-42600 Supplies & Materials	WATER-POSTAGE	16.89
RUSHMORE OFFICE SUPPLY	602-4330-42600 Supplies & Materials	WATER-BATTERIES	15.99
RUSHMORE OFFICE SUPPLY	602-4330-42600 Supplies & Materials	WATER-PAPER	85.00
SAND CREEK PRINTING	602-4330-42600 Supplies & Materials	WATER-OPERATOR DAILIES	128.08
SD ASSN OF RURAL WATER	602-4330-42200 Professional Fees	2016-2017 ANNUAL DUES	1,200.00
SD DENR	602-4330-42700 Travel	OPERATOR CERTIFICATION-STUMPF	12.00
SD DENR	602-4330-42700 Travel	OPERATOR CERTIFICATION-ABERNATHY	12.00
SD DENR	602-4330-42700 Travel	OPERATOR CERTIFICATION-DEUTSCH	12.00
SD DENR	602-4330-42700 Travel	OPERATOR CERTIFICATION-OLSON	12.00
SERVALL TOWEL & LINEN	602-4330-42500 Repairs & Maintenance	WATER-RUGS	5.93
SERVALL TOWEL & LINEN	602-4330-42500 Repairs & Maintenance	WATER-RUGS	5.93
SERVALL TOWEL & LINEN	602-4330-42500 Repairs & Maintenance	WATER-RUGS	6.11
SERVALL TOWEL & LINEN	602-4330-42500 Repairs & Maintenance	WATER-RUGS	5.93
STUMPF, KYLE	602-4330-41500 Group Insurance	INSURANCE REIMB	346.68
STURGIS NAPA	602-4330-42500 Repairs & Maintenance	WATER-OIL	64.95
VAST BUSINESS	602-4330-42800 Utilities	WATER	140.32

Total Water System Operations:

20,401.06

Wastewater Facilities

AMERICAN ENGINEERING TES	604-4325-42200 Professional Fees	WASTEWATER GROUNDWATER MONITORING	1,838.80
CAMPBELL SUPPLY, INC.	604-4325-42600 Supplies & Materials	WASTEWATER-LUMBER	15.00
CAMPBELL SUPPLY, INC.	604-4325-42600 Supplies & Materials	WASTEWATER	29.00
CBH COOPERATIVE	604-4325-42600 Supplies & Materials	WASTEWATER-TIRE REPAIR	17.00
CITY OF STURGIS WATER DEP	604-4325-42800 Utilities	WASTEWATER	21.50
DOUBLE STAR COMPUTING	604-4325-42200 Professional Fees	HELP DESK TICKETS	86.25

Vendor Name	GL Account and Title	Description	Net Invoice Amount
DOUBLE STAR COMPUTING	604-4325-42200 Professional Fees	MONTHLY MAINTENANCE & SERVICE TICKETS	104.05
DOUBLE STAR COMPUTING	604-4325-42200 Professional Fees	HELP DESK TICKETS	10.31
DOUBLE STAR COMPUTING	604-4325-42200 Professional Fees	HELP DESK TICKETS	38.97
K T CONNECTIONS, INC.	604-4325-42200 Professional Fees	WASTEWATER-BACKUP FILES	67.93
PKG CONTRACTING, INC.	604-4325-43700 Capital Improvement	WASTEWATER SCREENING PROJECT	117,357.60
SAND CREEK PRINTING	604-4325-42600 Supplies & Materials	WASTEWATER-OPERATORS DAILIES	128.08
SD DENR	604-4325-42200 Professional Fees	OPERATOR CERTIFICATION-PLAGGEMEYER	12.00
SD DENR	604-4325-42200 Professional Fees	OPERATOR CERTIFICATION-JACOBS	12.00
SD DENR	604-4325-42200 Professional Fees	OPERATOR CERTIFICATION-MURRAY	24.00
STURGIS NAPA	604-4325-42500 Repairs & Maintenance	WASTEWATER-SWITCH	5.80
TWILIGHT FIRST AID & SAFETY	604-4325-42600 Supplies & Materials	WASTEWATER-FIRST AID SUPPLIES	29.18

Total Wastewater Facilities:

119,797.47

Sanitary Service

BARFF, ANDREW	612-4323-41500 Group Insurance	INSURANCE REIMB-EMPLOYEE	279.48
BLACK HILLS ENERGY	612-4323-42800 Utilities	SANITATION	12.00
BUTLER MACHINERY COMPAN	612-4323-42500 Repairs & Maintenance	SANITATION-SPROCKETS TO TIGHTEN TRACKS	76.14
BUTLER MACHINERY COMPAN	612-4323-42500 Repairs & Maintenance	SANITATION-SPROCKETS TO TIGHTEN TRACKS	142.02
BUTLER MACHINERY COMPAN	612-4323-42500 Repairs & Maintenance	SANITATION-SPROCKETS TO TIGHTEN TRACKS	989.98
CAMPBELL SUPPLY, INC.	612-4323-42500 Repairs & Maintenance	SANITATION-FORAGASKET, SUPER GLUE	10.98
CAMPBELL SUPPLY, INC.	612-4323-42500 Repairs & Maintenance	SANITATION-CLAMP	13.99
CENTURY BUSINESS PRODUC	612-4323-42200 Professional Fees	SANITATION-COPIER	279.50
CITY OF BELLE FOURCHE	612-4323-42900 Other	GARBAGE FOR NOV 2016	19,327.21
DAKOTA HARDWARE	612-4323-42500 Repairs & Maintenance	SANITATION-BALLAST	31.99
DALE'S TIRE & RETREADING	612-4323-42600 Supplies & Materials	SANITATION-RETREADING TIRES	484.52
DIESEL MACHINERY, INC.	612-4323-42500 Repairs & Maintenance	SANITATION-HUB FAN	688.18
DOUBLE STAR COMPUTING	612-4323-42200 Professional Fees	HELP DESK TICKETS	86.25
DOUBLE STAR COMPUTING	612-4323-42200 Professional Fees	MONTHLY MAINTENANCE & SERVICE TICKETS	104.05
DOUBLE STAR COMPUTING	612-4323-42200 Professional Fees	HELP DESK TICKETS	10.31
DOUBLE STAR COMPUTING	612-4323-42200 Professional Fees	HELP DESK TICKETS	38.97
FIRST INTERSTATE BANK	612-4323-41500 Group Insurance	WELLNESS	116.64
FIRST INTERSTATE BANK	612-4323-42700 Travel	SANITATION-FUEL	30.15
GREAT WESTERN TIRE COMPA	612-4323-42600 Supplies & Materials	SANITATION-CHANGE TIRES	33.00
GREAT WESTERN TIRE COMPA	612-4323-42600 Supplies & Materials	SANITATION-BALANCE, ROTATE	66.00
GREAT WESTERN TIRE COMPA	612-4323-42600 Supplies & Materials	SANITATION-RECAP TIRES	203.10
GREAT WESTERN TIRE COMPA	612-4323-42600 Supplies & Materials	SANITATION-MOUNT/DISMOUNT TIRES	23.00
GREAT WESTERN TIRE COMPA	612-4323-42600 Supplies & Materials	SANITATION-FRONT TIRES	1,266.44
K T CONNECTIONS, INC.	612-4323-42200 Professional Fees	SANITATION-BACKUP FILES	67.93
KIEFFER SANITATION	612-4323-42900 Other	SANITATION-EXIT 32 ROLL-OFF	1,026.00
OWENS INTERSTATE SALES, I	612-4323-42500 Repairs & Maintenance	SANITATION-HOSE	26.28
OWENS INTERSTATE SALES, I	612-4323-42500 Repairs & Maintenance	SANITATION-BUSHINGS, ELBOW, PVC	15.22
OWENS INTERSTATE SALES, I	612-4323-42500 Repairs & Maintenance	SANITATION-LIGHT	13.92
OWENS INTERSTATE SALES, I	612-4323-42500 Repairs & Maintenance	SANITATION-BELTS	60.58
OWENS INTERSTATE SALES, I	612-4323-42600 Supplies & Materials	SANITATION-FILTERS	398.44
OWENS INTERSTATE SALES, I	612-4323-42600 Supplies & Materials	SANITATION-ANTIFREEZE	88.62
RUSHMORE OFFICE SUPPLY	612-4323-42600 Supplies & Materials	SANITATION-CALENDAR	23.10
SAND CREEK PRINTING	612-4323-42600 Supplies & Materials	SANITATION-OPERATORS DAILIES	128.08
SHEEHAN MACK SALES & EQUI	612-4323-42500 Repairs & Maintenance	SANITATION-CONE, CUP, VOY WH	170.97
STURGIS NAPA	612-4323-42500 Repairs & Maintenance	SANITATION-OIL	71.64
STURGIS NAPA	612-4323-42500 Repairs & Maintenance	SANITATION-BELT RELEASE TOOL	43.61
STURGIS NAPA	612-4323-42500 Repairs & Maintenance	SANITATION-WIPER BLADES	11.58
STURGIS NAPA	612-4323-42500 Repairs & Maintenance	SANITATION-MOTOR CLEANER	29.88
STURGIS NAPA	612-4323-42500 Repairs & Maintenance	SANITATION-LAMP	44.99
STURGIS NAPA	612-4323-42500 Repairs & Maintenance	SANITATION-STICK HOSE	27.93
STURGIS NAPA	612-4323-42500 Repairs & Maintenance	SANITATION-OIL DRY	33.72
STURGIS NAPA	612-4323-42500 Repairs & Maintenance	SANITATION-OIL COOLER KIT	317.90
STURGIS NAPA	612-4323-42500 Repairs & Maintenance	SANITATION-TAP	20.78

Vendor Name	GL Account and Title	Description	Net Invoice Amount
STURGIS NAPA	612-4323-42500 Repairs & Maintenance	SANITATION-ANTIFREEZE, START FLUID, WINDSH	33.77
STURGIS NAPA	612-4323-42500 Repairs & Maintenance	SANITATION-CONNECTION	2.49
STURGIS NAPA	612-4323-42500 Repairs & Maintenance	SANITATION-BRAKE CLEANER	54.96
SWANA	612-4323-42200 Professional Fees	SANITATION - DUES	212.00
TWILIGHT FIRST AID & SAFETY	612-4323-42600 Supplies & Materials	SANITATION-FIRST AID SUPPLIES	29.19
WEST RIVER INTERNATIONAL,	612-4323-42500 Repairs & Maintenance	SANITATION-O RINGS, GASKET	62.88
Total Sanitary Service:			27,330.36

Ambulance

A & B WELDING CO, INC.	644-4460-42600 Supplies & Materials	AMBULANCE-O2	115.94
A & B WELDING CO, INC.	644-4460-42600 Supplies & Materials	AMBULANCE-O2	26.00
A & B WELDING CO, INC.	644-4460-42600 Supplies & Materials	AMBULANCE-O2	26.00
A & B WELDING CO, INC.	644-4460-42600 Supplies & Materials	AMBULANCE-O2	61.00
A & B WELDING CO, INC.	644-4460-42600 Supplies & Materials	AMBULANCE-O2	62.00
BLACK HILLS ENERGY	644-4460-42600 Utilities	AMBULANCE	672.89
CITY OF STURGIS WATER DEP	644-4460-42800 Utilities	AMBULANCE	55.33
COCA COLA BOTTLING COMPA	644-4460-42600 Supplies & Materials	AMBULANCE-WATER	8.04
DAKOTA HARDWARE	644-4460-42500 Repairs & Maintenance	AMBULANCE-NIPPLES	5.97
DAKOTA HARDWARE	644-4460-42600 Supplies & Materials	AMBULANCE-PIPE	2.99
DAKOTA HARDWARE	644-4460-42600 Supplies & Materials	AMBULANCE-LIGHTS, SNOW BRUSH	63.95
DAKOTA HARDWARE	644-4460-42600 Supplies & Materials	AMBULANCE-NOZZEL	7.99
DOUBLE STAR COMPUTING	644-4460-42200 Professional Fees	MONTHLY MAINTENANCE & SERVICE TICKETS	104.05
DOUBLE STAR COMPUTING	644-4460-42200 Professional Fees	HELP DESK TICKETS	10.31
DOUBLE STAR COMPUTING	644-4460-42200 Professional Fees	HELP DESK TICKETS	38.97
FIRST INTERSTATE BANK	644-4460-42200 Professional Fees	AMBULANCE-PALS CLASS	74.20
FIRST INTERSTATE BANK	644-4460-42600 Supplies & Materials	AMBULANCE-EASYSAVINGS	.08-
FIRST INTERSTATE BANK	644-4460-42600 Supplies & Materials	AMBULANCE-ORNAMENTS FOR FUND RAISER	4.00
FIRST INTERSTATE BANK	644-4460-42600 Supplies & Materials	AMBULANCE-ORNAMENTS FOR FUND RAISER	4.00
FIRST INTERSTATE BANK	644-4460-42600 Supplies & Materials	AMBULANCE-JAIL SUPPLIES	6.50
FIRST INTERSTATE BANK	644-4460-42600 Supplies & Materials	AMBULANCE-PAINT FOR FUND RAISER	11.97
FIRST INTERSTATE BANK	644-4460-42600 Supplies & Materials	AMBULANCE-JAIL SUPPLIES	13.00
FIRST INTERSTATE BANK	644-4460-42600 Supplies & Materials	AMBULANCE-MOULAGE SUPPLIES	19.97
FIRST INTERSTATE BANK	644-4460-42600 Supplies & Materials	AMBULANCE-DECORATIONS FOR FUND RAISER	20.00
FIRST INTERSTATE BANK	644-4460-42600 Supplies & Materials	AMBULANCE-HOOKS	24.00
FIRST INTERSTATE BANK	644-4460-42600 Supplies & Materials	AMBULANCE-LIGHTS FOR FUND RAISER	24.00
FIRST INTERSTATE BANK	644-4460-42600 Supplies & Materials	AMBULANCE-LIGHTS FOR FUND RAISER	24.00
FIRST INTERSTATE BANK	644-4460-42600 Supplies & Materials	AMBULANCE-DECORATIONS FOR FUND RAISER	35.35
FIRST INTERSTATE BANK	644-4460-42600 Supplies & Materials	AMBULANCE-JAIL SUPPLIES	49.95
FIRST INTERSTATE BANK	644-4460-42600 Supplies & Materials	AMBULANCE-DECORATIONS FOR FUND RAISER	59.60
FIRST INTERSTATE BANK	644-4460-42600 Supplies & Materials	AMBULANCE-DECORATIONS FOR FUND RAISER	99.30
FIRST INTERSTATE BANK	644-4460-42600 Supplies & Materials	AMBULANCE-CHRISTMAS BANNER	127.71
FIRST INTERSTATE BANK	644-4460-42600 Supplies & Materials	AMBULANCE-JAIL SUPPLIES, STATION SUPPLIES,	291.33
FIRST INTERSTATE BANK	644-4460-42700 Travel	AMBULANCE-TRANSFER FOOD	7.74
FIRST INTERSTATE BANK	644-4460-42700 Travel	AMBULANCE-TRANSFER FOOD	11.47
FIRST INTERSTATE BANK	644-4460-42700 Travel	AMBULANCE-TRANSFER FOOD	11.91
FIRST INTERSTATE BANK	644-4460-42700 Travel	AMBULANCE-POINSETTIA	13.98
FIRST INTERSTATE BANK	644-4460-42700 Travel	AMBULANCE-LUNCH	20.87
FIRST INTERSTATE BANK	644-4460-42700 Travel	AMBULANCE-MEETING FOOD	21.50
FIRST INTERSTATE BANK	644-4460-42700 Travel	AMBULANCE-FUEL	58.60
FIRST INTERSTATE BANK	644-4460-42900 Other	AMBULANCE-PHOTO PAPER FOR SANTA PICTUR	19.88
FIRST INTERSTATE BANK	644-4460-42900 Other	AMBULANCE-CANDY CANES FOR SANTA	25.00
FIRST INTERSTATE BANK	644-4460-42900 Other	AMBULANCE-OPEN HOUSE SUPPLIES	26.00
FIRST INTERSTATE BANK	644-4460-42900 Other	AMBULANCE-PRACTICE TESTS	99.95
FIRST INTERSTATE BANK	644-4460-42900 Other	AMBULANCE-GUN CALENDAR BANNER	105.77
FIRST INTERSTATE BANK	644-4460-42900 Other	AMBULANCE-PALS MATERIALS	694.33
K T CONNECTIONS, INC.	644-4460-42200 Professional Fees	AMBULANCE-BACKUP FILES	67.93
LYNN'S DAKOTAMART-STURGI	644-4460-42600 Supplies & Materials	AMBULANCE-STAFF LUNCH	18.99

Vendor Name	GL Account and Title	Description	Net Invoice Amount
MONTANA DAKOTA UTILITIES	644-4460-42800 Utilities	AMBULANCE	184.72
REGIONAL HEALTH	644-4460-42200 Professional Fees	DRUG TEST	89.00
SIMPSON'S PRINTING	644-4460-42900 Other	AMBULANCE-PRINTING CALENDARS	5,644.00
STURGIS NAPA	644-4460-42500 Repairs & Maintenance	AMBULANCE-FILTERS	49.24
STURGIS NAPA	644-4460-42500 Repairs & Maintenance	AMBULANCE-CANISTER SOLENOID	23.54
STURGIS NAPA	644-4460-42600 Supplies & Materials	AMBULANCE-GAD CAP	13.86
VAST BUSINESS	644-4460-42800 Utilities	AMBULANCE	166.74
Total Ambulance:			9,525.25
Grand Totals:			360,052.78



Planning Commission City Council Report

December 19, 2016

Christina Steele, Planning & Zoning Coordinator

Use on Review – Brandy Nikkila

Background/History

The above named applicant has made application for a Use on Review to operate an in-home daycare at 2020 and 2030 Park Avenue. On September 19, 2016, the Sturgis City Council granted a temporary, 90-day Use on Review to the applicant at this location. The applicant was invited to re-submit another application at the end of 90 days along with proof of insurance for both 2020 and 2030 Park Ave. The applicant has been operating since that time and is now asking Council to consider a long-term use on review application.

Neighboring landowner concerns:

On November 3, staff sent written notifications to neighbors within 200' of the business property explaining the temporary, 90-day use on review. The letter also asked for input about the daycare operation and if there had been any issues or concerns during the 90-day use. No comments were received as a result of the mailing.

Recommendations

On December 6, the Planning Commission considered an extension of this use on review. One of the neighbors who originally was in opposition to the daycare was present to state her support for the new daycare provider and stated that previous issues have been resolved. The Code Inspection Officer reported making several site visits with no code violations found. With the applicant having provided proof of insurance and no opposition found, a motion to recommend approval was made by Monahan, 2nd by Olson. All present voting Yes to the motion.

Budget Impact

There is no significant impact to the city budget, however having approved daycare facilities available has a positive effect on our local workforce.



Planning Commission City Council Report

December 19, 2016

Christina Steele, Planning & Zoning Coordinator

Variance – MHI Investments, 10557 Airline Hwy. Saint Rose, LA

Background/History

The above named applicant has filed an application requesting an 8' 9" variance to the east side setback for an open-sided carport structure at 1423 Main Street. The structure was installed during the 2016 Rally without a building permit and was placed inside the required setback. The property is used only during the Rally as a vending lot. Other structures are present at this site which are also non-compliant with setbacks, however, those structures were constructed prior to current zoning ordinances and are grandfathered in their present condition. (See exhibit) The applicant stated it would be difficult to move the building further back onto the lot due to the legs being cut so the structure would be level at this exact location. Therefore, the applicant is seeking a variance to allow the structure to remain.

Notifications

On October 24, 2016, 10 notifications were sent to landowners within 200' of the applicant's property with the following results:

Approve = 90% (7)

Disapprove = 0%

No Response = 10% (3) approval implied

Recommendations

On December 6, the Planning Commission considered this request. Considering the other building locations, a motion to recommend approval was made. The motion carried unanimously. The Commission also asked the Code Enforcement Officer to follow up on penalties for building without a permit.

Budget Impact

At this time there is no direct financial impact to the City budget.



location of covered carport

9'4" deep X 30' wide

21" from fence

1423 Main Street

15'

4th St

© 2016 Google



Planning Commission City Council Report

December 19, 2016
Christina Steele, Planning & Zoning Coordinator
Variance – Scott Sabers

Background/History

The above named applicant (2327 Junction) has filed an application for setback variances required for properties located within the Highway Service Zone. The applicant would like to add a second story to the existing structure. There would be no change to the current building footprint. (See exhibit A) An exterior set of stairs to the second floor would be added to the north side of the building. Note - The current building was constructed prior to the present zoning regulations being adopted.

The requested variances are as follows:

North side = 8' 3" variance (10' side setback is required)
East front = 21' ¾" variance (25' front setback is required)
South side = 7' 6" variance (10' side setback is required)
West Rear = 14' 1" variance (15' rear is required)

Neighboring landowner concerns:

On November 16, 2016, 6 notifications were sent to landowners within 200' of the applicant's property with the following results:

Approve = 22% (1)

Disapprove = 14% (2) Comments: There is currently an access agreement on the property immediately south of the applicant's property (Tract A). The easement provides access to the property owner on the north of the Sabers lot (Tract B). In the past, this area has been used for access and Sabers customer parking. The land owners to the north and south of the Sabers lot have concerns about the applicant's parking situation. (See the Site Survey & Location Map)

No Response = 64% (3) approval implied

Recommendations

On December 6, the Planning Commission considered this request. Considering there is no change to the building footprint, a motion to recommend approval of the variance request was made by Mack, 2nd by Gerberding. All present voting Yes on the motion. It was suggested by the Planning Commission that any issues with parking or staging of construction crews be worked out with the applicant and the neighboring property owners.

Budget Impact

Improvements to this property will enhance the property values as well as the esthetics of a main thoroughfare into the City.



SITE SURVEY

LOT A-2 OF LOT A OF LOT 9 OF CLOVER'S FIRST ADDITION
TO THE CITY OF STURGIS, MEADE COUNTY, SOUTH DAKOTA.

SCALE: 1"=30'
NOVEMBER 2016

CHICAGO NORTHWESTERN
RAILROAD R.O.D. 3.

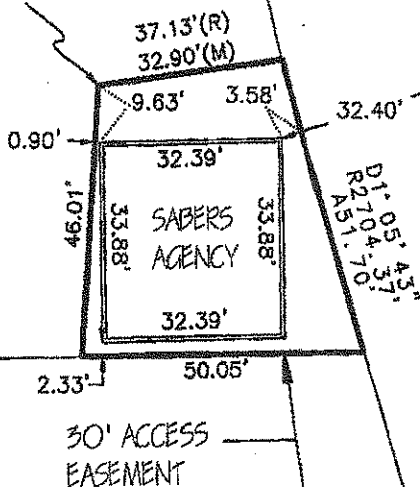
RR LOT 1

TRACT B

LOT A-2

CURB & GUTTER

JUNCTION AVENUE



TRACT A

Prepared By: Baseline Surveying Inc. 1921 Lazelle Street, Sturgis SD 57785 (605) 490-1401

Junction Avenue (190)

Access Easement





PROGRESSIVE PLANNING & DESIGN

View from Jct. going South

ORDINANCE 2016-12

AN ORDINANCE AMENDING TITLE 14- PARKS

BE IT ORDAINED by the Common Council of the City of Sturgis, Meade County, South Dakota that Title 14 – Parks Chapter 14.01 General Provisions-Section 14.01.01 Scope and Purpose; 14.02 – Park Board-Section 14.02.01 - Park Board Established; 14.02.02 - Members, Appointment, Compensation, Bond; 14.02.03 - President, Vice President, Secretary; 14.02.04 – Meetings; 14.02.05 - Powers and Duties; 14.02.06 - Under Authority of City Manager; 14.02.07 - Duties of the President; 14.02.08 - City Council may Prescribe Rules; 14.02.09 - City Manager may Close Parks Areas; 14.02.10 - Illegal to Enter Closed Park. Chapter 14.03 – Section 14.03.01 - Lease Agreement and Liability Waiver Required; 14.03.02 – Fees; 14.03.03 - Ticket Sales ; 14.03.04 - ~~Bond and Insurance Deposit Required—Generally~~; 14.03.05- Surety Bond; Chapter 14.04- Section 14.04.01 - Power and Authority. Chapter 14.05- Urban Forestry Board - Section 14.05.01 - Creation of Board and Statement of Purpose; 14.05.02- Urban Forestry Board Established; 14.05.04 - Trees on Public Property; 14.05.07 - Interference with City Parks Department; Chapter 14.06 – Rules and Regulation - 14.06.01: Hours; 14.06.02: Illegal to Enter or Remain; 14.06.03: Deposit Required for Use of Shelters; 14.06.04: Pets and Animals; 14.06.05: Wildlife and Vegetation; 14.06.06: Metal Detectors 14.06.07; Authority of City Park ~~and Recreation~~ Board to Regulate. Chapter 14.07 – Appeal Process be amended to read as follows:

TITLE 14 PARKS ~~& RECREATION~~

Chapters:

- 14.01: General Provisions
- 14.02: Park and ~~Recreation~~ Board
- 14.03: Use of the Fairgrounds
- 14.04: Authority of Chief of Police to Limit Motor Vehicles in Parks
- 14.05: Urban Forestry Board
- 14.06: Rules and Regulations
- 14.07: Appeal Process

Chapter 14.01 GENERAL PROVISIONS

SECTIONS:

- 14.01.01: Scope and Purpose
- 14.01.02: Definitions
- 14.01.03: Penalty

14.01.01: SCOPE AND PURPOSE

The purpose of this Title is to set forth those regulations necessary for the administration, maintenance, management and operation of the City Parks and ~~Recreation~~ Areas.

Chapter 14.02 PARK ~~AND RECREATION~~ BOARD

SECTIONS:

- 14.02.01: Park and ~~Recreation~~ Board Established
- 14.02.02: Members, Appointment, Compensation, Bond
- 14.02.03: President, Vice President, Secretary
- 14.02.04: Meetings
- 14.02.05: Powers and Duties
- 14.02.06: Under Authority of City Manager ~~Common Council~~
- 14.02.07: Duties of the President
- 14.02.08: City Council may Prescribe Rules

14.02.09: City ~~Manager~~ Council may Close Parks and Recreation Areas

14.02.10: Illegal to Enter Closed Park

14.02.01: PARK ~~AND RECREATION~~ BOARD ESTABLISHED

There is hereby created for the City, a Park and Recreation Board consisting of five (5) members. An additional liaison position, one of whom shall be filled either the Mayor or a member of the City Council.

14.02.02: MEMBERS, APPOINTMENT, COMPENSATION, BOND

All members of the Park and Recreation Board shall be appointed by the City Manager and confirmed by the City Council ~~Mayor and confirmed by the City Council~~. The term of each of the appointed members shall be for three (3) years. Thereafter, appointment of each member shall be for terms of three (3) years so that there will be an overlapping of tenure. The members of the Park and Recreation Board are to serve without compensation. Each member of the Board before entering upon his official duties shall give bond to the City in the amount of a least \$500.00 for the faithful performance of his duties and shall take and file an oath in the Finance Office in the usual form the usual oath of office required from such appointive officers of the City to uphold City ordinances and the laws of the state. The City shall pay the cost of the bond so furnished.

14.02.03: PRESIDENT, VICE PRESIDENT, SECRETARY

The Board shall elect from its number a President, Vice President, each of whom shall serve for a term of one (1) year or until a successor is elected and qualified, except and unless the said officer so elected is removed from the Park and Recreation Board before the end of his or her term. The Board shall also designate a Secretary. Said Secretary does not need to be a member of the Board.

14.02.04: MEETINGS

The Vice President shall act in the absence or disability of the President.

In the event of death, retirement or removal of an officer from the Park and Recreation Board, a successor shall be elected immediately.

The Secretary of the Board shall keep a record of its proceedings to be filed promptly after preparation with the City Finance Office made available upon request as required by City policy and state law. ~~law to any member of the City Council at any reasonable time.~~

The Park and Recreation Board shall determine the time of its regular meetings and the number, and the board may hold as many special meetings as it deems proper.

Three (3) members shall constitute a quorum for the transaction of business, but an affirmative vote of at least three (3) members shall be necessary to authorize any action of the Board. All officers of the Park and Recreation Board shall vote on all matters along with other members of the Board.

14.02.05: POWERS AND DUTIES

The Park and Recreation Board shall have all the combined powers and duties that a Park and Recreation Board would have separately as provided by Chapter 9-38 of the Statutes of the State of South Dakota, and acts amendatory thereto.

14.02.06: UNDER AUTHORITY OF CITY MANAGERCOUNCIL

The Park and Recreation Board shall be under the control and supervision of the City ~~Manager~~ Council and any City funds to be expended for the management, supervision and improvement of the City parks and recreation areas shall be spent only upon following City purchasing policy and within the adopted Parks budget which shall be ~~the reviewed by recommendation of~~ the Park and Recreation Board and approval by ~~of~~ the City Council. All vouchers submitted for expenditures for the management, supervision and improvement of the City parks and recreation areas shall first be available for review approved by the Park and Recreation Board at a regular or special meeting and then marked approved by the Secretary of the Park and Recreation Board and then submitted to the City Council for its approval or rejection.

14.02.07: DUTIES OF THE PRESIDENT AND THE BOARD

It shall be the duty of the President of the Park and Recreation Board to preside at all meetings of the Park and Recreation

Board. It shall be the duty of the Board to report to the City Council, upon request, advising the Council of all actions taken by the Park ~~and Recreation~~ Board. Each year, the Board shall present to the City, a budget for the recommended and estimated expenditures for the operation and improvement of the City's park ~~and recreation~~ system for the following calendar year.

14.02.08: CITY COUNCIL MAY PRESCRIBE RULES

The City Council may ~~from time to time~~ direct ~~the City Manager~~ to prescribe any rules, regulations, and responsibilities of the said Park ~~and Recreation~~ Board by amendment to this Title.

14.02.09: CITY COUNCIL MAY CLOSE PARKS ~~AND RECREATION AREAS~~

The City Council, at its discretion may, ~~by resolution from time to time~~, close any or all of the park ~~and recreation~~ areas in the City to any use or activity whatsoever and prohibit any persons except those authorized by the Chief of Police of the City to enter the park ~~or recreation~~ area. In the event that the City Council desires to close any park ~~or recreation~~ area, it shall consider the recommendation of the City Manager before considering a resolution specifying the park ~~or recreation~~ area being closed and the times it shall be closed. During extraordinary circumstances, Park Areas may be closed by the City Manager or Chief of Police until a regularly scheduled City Council Meeting.

14.02.10: ILLEGAL TO ENTER CLOSED PARK

It shall be a violation of this Ordinance, subject to the punishment set forth above, for any person to enter any park ~~or recreation~~ area that has been closed by the City Council as authorized by this Chapter.

Chapter 14.03 USE OF THE FAIRGROUNDS

SECTIONS:

- 14.03.01: Lease Agreement and Liability Waiver Required
- 14.03.02: Fees
- 14.03.03: Ticket Sales
- 14.03.04: ~~Bond and Insurance~~ — Generally Deposit Required
- 14.03.05: ~~Surety Bond~~ — Liability Wavier and Release from Liability
- 14.03.06: Liability Insurance

14.03.01: LEASE AGREEMENT AND LIABILITY WAIVER REQUIRED

No person may use the Fairgrounds of the City, or any other City owned property designated by the City ~~Manager Council~~ to fall under the provisions of this Chapter, for any purpose whatsoever, without first signing a Lease Agreement and/or a Liability Waiver and Release from Liability, as the City deems necessary based upon the anticipated use.

In the event the fairgrounds or any other City owned property designated by the City ~~Manager Council~~ to fall under the provisions of this Chapter, are being used for an event, said person shall also agree that all event participants shall sign waivers provided by the City.

In the event said person is using the fairgrounds or any other City owned property designated by the City ~~Manager Council~~ to fall under the provisions of this Chapter, for practice of an activity, but not an event, said person shall sign the Liability Waiver and Release from Liability.

Upon City ~~Manager~~ approval of the use of the facility, the Lease Agreement and Liability Waiver and Release from Liability forms will be provided for applicant's signature ~~and upon completion maintained on file at by the Rally and Events Department or the City Finance Office.~~ (14.03.01 revised by Ordinance 2013-24, effective 1/1/2014)

14.03.02: FEE

No person shall be entitled to use the Fairgrounds or any other City owned property designated by the City ~~Manager Council~~ to fall under the provisions of this Chapter, without either paying a fee set by the City or by making arrangements in the form of a written rental agreement with the City for use of the property by contribution of labor and/or materials in lieu of a fee.

14.03.03: TICKET SALES

Each lease contract mayshall include a ticket sales and expense reporting requirement. If not stated within the lease contract, then within fifteen (15) days from the completion of the event, lessee mayshall provide an accounting to the City of all tickets sold and all other revenue received for the use of the Fairgrounds. In the event that labor and/or materials are contributed in lieu of cash, then the contribution of labor and/or materials shall be made at the time and in a manner specified in the lease contract for that use. (14.03.03 revised by Ordinance 2014-24, effective 1/1/2014)

14.03.04: DEPOSIT REQUIRED

The City Manager may require as a condition for the use of the Fairgrounds, or any other City owned property designated by the City ManagerCouncil to fall under the provisions of this Chapter payment of a deposit in the sum of One Thousand Dollars (\$1000.00) in addition to the amount required in the rental agreement.

The deposit shall be returned to the applicant/lessee within ten (10) days after the end of the lease term set forth in the Lease Agreement, provided that the applicant/lessee has cleaned the premises within forty-eight (48) hours after the end of the lease term, and left the premises in the same condition as it existed at the commencement of the lease term.

In the event, any damage has occurred to the premises during the term of the lease, whether said damage was caused by applicant/lessee or a guest or invitee; the City shall deduct the cost of any damage from the deposit. The balance, if any, shall be returned to the applicant/lessee.

14.03.05: LIABILITY WAIVER AND RELEASE FROM LIABILITY

The Liability Waiver and Release from Liability required by the City to be signed by all persons using the fairgrounds or any other City owned property designated by the City ManagerCouncil to fall under the provisions of this Chapter, and all event participants shall include language to address the following concerns which shall apply to all event participants and his/her/its heirs and/or assigns.

- A. Any person signing said document will immediately upon entering the premises inspect the area and agree that if at any time he/she feels that anything on the premises is unsafe, he/she will immediately advise the Parks Director and will leave the area until the condition is remedied.
- B. Any person signing said document waives, discharges, and covenants not to sue the City or any department thereof or any lessees of the Sturgis Fairgrounds and its directors, officers, agents and employees.
- C. Any person signing the document agrees to indemnify and save and hold harmless the RELEASEES from any loss, liability, damage, or costs they have incurred arising out of or related to the use of said property whether caused by the negligence of the RELEASEES or otherwise.
- D. Any person signing the document assumes full responsibility for any risk of bodily injury, death or property damage arising out of or related to the use of the designated properties.
- E. Any person signing the document agrees that the document, extends to all acts of negligence by the RELEASEES.

CHAPTER 14.04 AUTHORITY OF CHIEF OF POLICE TO LIMIT MOTOR VEHICLES IN PARK AND RECREATION AREAS

SECTIONS:

- 14.04.01: Power and Authority
- 14.04.02: Sturgis Bike Path
- 14.04.03: Bear Butte Creek
- 14.04.04: Exemptions
- 14.04.05: Racing and Competitive Competition Prohibited

14.04.01: POWER AND AUTHORITY

The City Manager, after consultation with the Chief of Police and Parks SuperintendentDirector, shall have the power and authority, when deemed necessary for public health and safety, to determine the types and numbers of motorized

vehicles allowed in the parks ~~and recreations~~ area of the City at any time. In the event the City Manager deems it necessary to limit the number and/or type of motorized vehicles in any park ~~or recreation~~ area in the City, he shall cause to be posted at the entrance to the park ~~or recreation~~ area affected by the restriction, a sign providing for the types of vehicles allowed and the period of time for which the restriction is imposed.

CHAPTER 14.05 URBAN FORESTRY BOARD AND TREES

SECTIONS:

- 14.05.01: Creation of Board and Statement of Purpose
- 14.05.02: Urban Forestry Board Established
- 14.05.03: Street Trees
- 14.05.04: Trees on Public Property
- 14.05.05: Trees on Private Property
- 14.05.06: Storage of Wood
- 14.05.07: Interference with City Parks Department

14.05.01: CREATION OF BOARD AND STATEMENT OF PURPOSE

The City hereby finds and determines that in order to protect existing neighborhoods, promote good design in new areas, and provide for sensitive and compatible development in existing commercial areas, the Urban Forestry Board shall be created to review and make recommendations on City tree plans and developed, created, or approved by the City Park ~~and Recreation~~ Board. The purpose and intent for regulating the planting, removal, and maintenance of trees, bushes, shrubs, and other woody vegetation, on public and private property are threefold:

- A. To protect and increase property rights and values;
- B. To enhance and conserve the City's aesthetic environment and physical characteristics of the land.
- C. To generally protect and enhance the quality of life and general welfare of the City.

14.05.02: URBAN FORESTRY BOARD ESTABLISHED

There is hereby created and established an Urban Forestry Board, which shall consist of five (5) persons. ~~The City Park and Recreation Board shall comprise the membership of the Urban Forestry Board. Members of the City Park Board may also be appointed to the Urban Forestry Board. Any person appointed to the City Park and Recreation Board shall automatically be a member of the Urban Forestry Board for the term of his or her membership on the City Park and Recreation Board.~~

It shall be the responsibility of the Board to review and make recommendations on the City tree plan.

The Board shall consider, investigate and make findings, reports and recommendations upon any special matter or question coming within the scope of its work.

14.05.04: TREES ON PUBLIC PROPERTY

The City shall have the right to plant, prune, maintain and remove trees, plants and shrubs within public right-of-way and on public grounds, as it may determine.

Any living tree within the public right-of-way and on public grounds shall not be removed without permission from the City Manager or his/her designee.

- The minimum height of branches extending over the sidewalks in the City shall be seven (7) feet.
- The minimum height for branches extending over the public right-of-way shall be fourteen (14) feet.

The City ~~Manager~~ Parks Department may remove or cause or order to be removed, any tree or part thereof which is in unsafe condition or which by reason of its nature is injurious to private property, sewers, electric power lines, gas lines, water lines or other public improvements, or is infested with any pest. This Section shall not prohibit the planting of street trees by owners of adjacent property provided that the selection and location of said tree is made in accordance

with this ordinance.

14.05.07: INTERFERENCE WITH CITY PARKS DEPARTMENT

It shall be unlawful for any person to prevent, delay, or interfere with ~~the~~ any City Parks Department employees or any if its agents engaged in the planting, cultivating, mulching, pruning, spraying, inspecting, or removing of any street trees, park trees or trees on private grounds, as authorized in this Chapter.

Chapter 14.06 RULES AND REGULATIONS

SECTIONS:

- 14.06.01: Hours
- 14.06.02: Illegal to Enter or Remain
- 14.06.03: Deposit Required for Use of Shelters
- 14.06.04: Pets and Animals
- 14.06.05: Wildlife and Vegetation
- 14.06.06: Metal Detectors
- 14.06.07: Authority of City Park ~~and Recreation~~ Board to Regulate

14.06.01: HOURS

The City Parks ~~and recreation~~ areas shall be open to the public from 5:00 a.m. to 10: 00 p.m. each day.

14.06.02: ILLEGAL TO ENTER OR REMAIN IN CLOSED PARK ~~OR RECREATION~~ AREA

No person, other than law enforcement officers or other individuals participating in activities authorized by the City, may enter, be present in or remain within any City park ~~or recreation~~ area, including restrooms, parking areas or other support facility areas within park ~~or recreation~~ area boundaries, during the time that such park ~~or recreation~~ area is not open to the public. This prohibition does not apply to traffic moving through such park ~~or recreation~~ area on a designated and developed public right of way. Any person found in violation of this subsection shall be subject to the penalties as set forth at subsection 14.01.03 herein.

14.06.03: DEPOSIT REQUIRED FOR USE OF SHELTERS

Any person desiring to use any shelter located in any City Park ~~and Recreation~~ Area shall pay a deposit of twenty dollars (\$20.00) to secure cleanup of the shelter and return of the key. The deposit shall be paid to the Finance Office and shall be returned to the person having paid said deposit upon return of the key and proper cleanup of the Shelter.

14.06.04: PETS AND ANIMALS

Any pet allowed by City Ordinance 32.02.03 and present within any City Park, ~~Recreation Area~~, Bike Path or cemetery shall be on a leash no longer than ten (10) feet. Any person bringing a pet within any City Park, ~~Recreation Area~~, Bike Path or cemetery shall clean up after the pet, consistent with City Ordinance 12.02.01 (CC).

No horses shall be allowed within any City Park, ~~Recreation Area~~ or Bike Path except as authorized by the City Manager or resolution of the City Council.

14.06.05: WILDLIFE AND VEGETATION

Any wildlife and/or vegetation, living or dead, located within any City Park ~~and Recreation~~ Area shall not be disturbed by any person or any person's pet. All wildlife and vegetation shall be left where found.

14.06.06: METAL DETECTORS

The use of metal detectors or other such devices used to locate buried materials shall be prohibited within any City Park ~~and Recreation~~ Area unless specifically authorized by the City Manager or her/her designee.

14.06.07: AUTHORITY OF CITY PARK ~~AND RECREATION~~ BOARD TO REGULATE

The City ~~Manager Park and Recreation Board~~ shall be authorized to establish any additional rules and/or regulations found by the Board to be necessary to assure the public safety, protection and enjoyment of the City Parks and to ~~maintain the~~ assist the City in maintaining its Parks. Any additional rules and/or regulations established by the City

~~Manager Board~~ shall be posted in the Parks in a manner sufficient to inform the public.

Chapter 14.07

Appeal Process

Any person aggrieved by a decision made under this Title shall be entitled to have said decision reviewed by the City Manager. If after review, the person is unsatisfied, he or she may appeal the decision to the City Council. The process shall be as follows:

- A. An aggrieved person shall first file a written request for review with the City Manager setting forth the basis for which he or she believes the decision to be in error. The writing shall also include the person's name and mailing address.
- B. Upon receipt of a written request for review, the City Manager shall review the decision and mail a written response to the aggrieved person within twenty (20) days.
- C. If the aggrieved person is not satisfied with the decision of the City Manager following review, he or she may file a notice of appeal with the City Finance Officer. There shall be ~~no a twenty-five dollar (\$25.00) fee~~ assessed for filing an appeal, ~~which shall be paid to the Finance Office at the time of filing the notice of appeal.~~
- D. Upon receipt of a notice of appeal, the Finance Officer shall notify the City Council and a public meeting shall be held within thirty (30) days after the date said appeal was filed. The Council shall provide notice to the person specifying the time, date, and location of the ~~meeting to hear the appeal.~~ hearing.
- E. The Council may notify the aggrieved person of its decision following the hearing, however, the Council shall issue a written decision to the person within twenty (20) days of the hearing. The Council may affirm or reverse ~~or modify~~ the decision ~~which caused the appeal.~~ ~~of the Building Inspector.~~

Adopted this ____ day of December, 2016.

City of Sturgis

Mark Carstensen, Mayor

ATTEST:

Fay Bueno, Finance Officer

First reading: 12-05-2016

Second reading:

Adopted:

Published:

Effective:

City of Riders

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Council Report

December 19, 2016

Daniel Ainslie, City Manager

Consideration to approve the Second Reading of Title 18 Zoning

Background

As the City continues to grow and expand, there are a few zoning issues which have arisen recently. The proposed revisions seek to make minor revisions to the Agricultural and Conservation District to ensure that it is more realistic and able to correctly govern properties that are transition in nature and location between the developed portions of our community and forested or agricultural areas.

The remaining changes seek to ensure that the City of Sturgis is as competitive and business friendly as possible while still protecting the land value and quality of life of residential areas in our community. The most significant change regards "At Home Businesses." This has been an area of significant community discussion in the last several years.

The City first sought input from the Chamber of Commerce and the Sturgis Economic Development Corp. (SEDC). These groups thoroughly discussed the range of options throughout the US where some communities strictly prohibit "At Home Businesses." This is done to protect the residential nature of neighborhoods and to ensure that there is not an unfair advantage for a business operating in a residence as opposed to the inherently higher operating costs when operating a business in a separate commercial facility. The other end of the spectrum includes numerous communities which impose nearly no restrictions on "At Home Businesses." This has allowed companies such as Disney, Apple and Daktronics to begin operations in garages or basements. Once business plans have been further refined and products and services have been perfected businesses are able to greatly expand having innumerable positive effects on their respective cities.

The Boards of both the Chamber of Commerce and SEDC both discussed this spectrum and recommended a middle of the road approach. This is typical of most communities in American and several in South Dakota (an executive summary and selected text of South Dakota communities are attached to this report). These recommendations were brought to the Planning and Zoning Commission. The Commission discussed the spectrum of possibilities and prepared a list of "triggers" which would require an "At Home Business" to go through a Use on Review process. The reality is that most existing and new "At Home Businesses" will not have to go through a Use on Review process. However, once there is likely to be a measureable impact on neighbors, there will need to be a Use on Review. This is an important distinction as the Commission sought to balance the desire to be welcoming to cottage and emerging businesses while still protecting the quality of life and investment of the business neighbors.

Issue under consideration

The proposed modifications include the following policy modifications:

1. Slight modifications to the Agricultural and Conservation District. These modifications will allow for more realistic maintenance and a smaller required amount of land for a property to be in this zone.
2. At Home Businesses will be allowed in all residential areas. If a business meets a specific trigger it will need to go through a Use on Review process.
3. The existing Business License program will be eliminated. This will help improve and enhance the City's relationships with its Business community.

Changes from First Reading

The introductory of the At-Home Business Use on Review portion of the title was amended by providing additional guarantees that the ability of the City to authorize or approve an At-Home Business relates solely to the City's Zoning Ordinance. It states that the City Zoning Ordinance does not override or supersede any potential limitations or regulations that are included in private development agreements or subdivision covenants. Therefore, the various parties to private agreements are still capable to enforce provisions of those agreements in civil court.

Budget Impact

The proposed changes are not anticipated to greatly change the actual revenue collected by the Community. However, this should allow for a greater growth in business activity which in the long run will enhance the City's property and sales tax revenue.

Recommendation

Staff's recommends adopting the first reading of the Title 18 amendments.

Approved:



Daniel Ainslie, City Manager

ORDINANCE 2016-13

AN ORDINANCE AMENDING TITLE 18- ZONING

BE IT ORDAINED by the Common Council of the City of Sturgis, Meade County, South Dakota that Title 18 – Zoning- Article II Definitions; 18.05.01 Ag.1 – Agricultural and Conservation District; Title 18.05.02 Park- Park Land Zoning; Title 18.05.04 Medium Density Residential Housing; Title 18.05.05 Low Density Residential Housing; Title 18.05.06 R-3 Multi-Family Dwellings, High Density District; Title 18.05.08 MH-2 – Manufactured Single Family-Homes, High Density; Article VII Section 2-Notice Procedure for Applications for Uses on Review, Conditional Uses and Variances be amended to read as follows:

ARTICLE II DEFINITIONS

At Home Business: Any retail or commercial type business offering any goods or services in a residentially zoned district.

TITLE 18.05.01 AG.1 – AGRICULTURAL AND CONSERVATION DISTRICT

A. DEFINITION:

This District is intended to: protect agricultural lands and to preserve the natural beauty and open character of forested and other natural growth areas from incompatible land uses; or a transition area where future development within the municipal limits will likely occur; or an area of transition from heavily developed land to forested lands.-

No temporary Merchants

No temporary structures in association with temporary merchants are permitted in this district.

B. PERMITTED USES:

1. Agricultural uses such as general farming, pasture, grazing, horticulture, viticulture, truck farming, forestry, sod farming, and wild crop harvesting, including roadside stands exclusively for the sale of products raised on the premises, but excluding commercial feed lots. All of the above uses shall be conducted on land without more than one residential structures. 2. Transportation and utility easements, utility substations, alleys and public R.O.W.'s. 3. Accessory structures which are utilized for short term storage of products or livestock.

C. USES PERMITTED ON REVIEW:

Uses on review which are agricultural in nature and do not involve the construction of more than one residential structures or are not harmful in nature to the area may be permitted in accordance with provisions of Title 18, Article VII, Section 4.

2. Uses on review which are campgrounds temporary in nature, the running of which are not harmful in nature to the area, may be permitted in accordance with provisions of Title 18, Article VII, Section 4.

Any structure or use permitted shall be agricultural in nature. 1) Front Yard: All lots in this district shall have a minimum building set back of fifty feet 50'-0")from any public R.O.W. 2) Side Yard: All lots in this district shall have a minimum building setback of 50'-0" from any adjoining property line. 3. Rear Yard: All lots in this district shall have a minimum building setback of not less than 50'-0". 4. Lot Width: All lots used for this zoning designation shall consist of not less than 5+0 acres. 5. Lot Area: All lots used for this zoning designation shall consist of not less than 5+0 acres. 6. Maximum Lot Coverage:

All lots in this district shall not have more than 5% of its total area covered by permanent structures. 7. Lawn and various vegetation shall be maintained at a height of not more than 8" for at least 5' from any public right of way. The remaining property may be maintained in a natural state where the height is higher than other zones in the Community. All site triangles must be maintained in a safe manner as described in City of Sturgis Ordinances.

E. HEIGHT REGULATIONS: No structure shall exceed two and one-half (2 ½ ~~30~~) stories or 50 feet in height.

TITLE 18.05.02 PARK -- PARK LAND ZONING

(E) TEMPORARY STRUCTURES:

TITLE 18 - 29 Temporary canopies, tents, awnings, etc. May be set up on parklands.

1. All temporary structures may not be erected for a period of more than 2 days unless otherwise approved by the City Managerpark board.

TITLE 18.05.04 MEDIUM DENSITY RESIDENTIAL HOUSING

(A) DEFINITIONS:

This is a residential district to provide for medium population density the principal uses of land is for one and two-family residential uses. Certain uses which are more compatible with intensive residential uses than with commercial uses permitted. The city planning commission and city council may permit ~~the~~ recreation, religious, education and other related uses in keeping with the residential character of the district on review.

(C) USES PERMITTED ON REVIEW:

The governing body in accordance with provisions contained in Title 18, Article VII, Section 4 may permit the following uses on review:

1. Churches or similar places of worship, with accessory structures but not including missions, revivals, tents or similar structures. (For the purpose of this section, missions, revivals or similar uses shall be known as any activity which takes place outside the permanent structure which causes more traffic, noise etc. than the primary use.) This section is not intended to prohibit activities such as preschool, Sunday school, or similar activities which may take place outside the structure. 2. Schools public or private. 3. Public parks, playgrounds and play fields, and neighborhood and municipal buildings and uses in keeping with the character and requirements of the district. 4. Libraries, museums, and historical monuments or structures. 5. Utility substations. 6. Golf courses, or country clubs, with adjoining grounds of not less than sixty (60) acres. 7. Cemeteries. 8. A planned residential development as regulated in Title 18, Article, Section 1-a. 9. Home occupations which are clearly incidental in nature and which no display except for regulated signage will be permitted on the exterior of the building being utilized in part for any purpose other described above or as described in Title 18, Article V, Section 10. 10. Day care homes or group homes either for children or adults. 11. Townhomes subject to the regulations set forth in subsection (h) below. 12. At Home Businesses subject to the use on review process outlined in Article VII Section 2.

TITLE 18.05.05 LOW DENSITY RESIDENTIAL HOUSING

(C) USES PERMITTED ON REVIEW:

The governing body in accordance with provisions contained in Title 18, Article VII, Section 4 may permit the following uses on review:

1. Churches or similar or places of worship, with accessory structures but not including missions, revivals, tents or similar structures. (For the purpose of this section, missions, revivals or similar uses shall be known as any activity which takes place outside the permanent structure which causes more traffic, noise etc. than the primary use.) This section is not intended to prohibit activities such as preschool, Sunday school, or similar activities which may take place outside the structure. 2. Schools public or private. 3. Public parks, playgrounds, play fields, and neighborhood buildings and uses in keeping with the character and requirements of the district. 4. Libraries, museums, and historical monuments or structures. 5. Utility substations. 6. Golf courses, or country clubs, with adjoining grounds of not less than sixty (60) acres, but not including miniature courses. 7. Cemeteries. 8. A planned residential development as regulated in Title 18, Article, Section 1-A. 9. Home occupations which are clearly incidental in nature and which no display except for regulated sign will be permitted on the exterior of the building being utilized in part for any purpose other described above or as described in Title 18, Article V, Section 10. 10. Day care homes or group homes either for children or adults. 11. [At Home Businesses subject to the use on review process outlined in Article VII Section 2.](#) ~~Home occupations.~~ 12. Townhomes subject to the regulations set forth in subsection (h) below

TITLE 18.05.06 R-3 MULTI-FAMILY DWELLINGS, HIGH DENSITY DISTRICT

(C) USES PERMITTED ON REVIEW:

1. Accessory buildings such as laundry buildings, recreational buildings, etc. 2. [At Home Businesses subject to the use on review process outlined in Article VII Section 2.](#) ~~Home occupations.~~

TITLE 18.05.07 MH-1 - MANUFACTURED SINGLE FAMILY-HOMES, MODERATE DENSITY

(C) USES PERMITTED ON REVIEW:

1. Accessory buildings such as laundry buildings, recreational buildings, etc. 2. [At Home Businesses subject to the use on review process outlined in Article VII Section 2.](#) ~~Home occupations.~~

TITLE 18.05.08 MH-2 - MANUFACTURED SINGLE FAMILY-HOMES, HIGH DENSITY

(C) USES PERMITTED ON REVIEW:

1. Accessory buildings such as laundry buildings, recreational buildings, etc. 2. [At Home Businesses subject to the use on review process outlined in Article VII Section 2.](#) ~~Home occupations.~~

ARTICLE VII SECTION 2 – NOTICE PROCEDURE FOR APPLICATION FOR USES ON REVIEW, CONDITIONAL USES AND VARIANCES

[1. Typical Notice Procedure](#)

Any applicant for a use on review, conditional use or variance shall complete the necessary forms provided by the City Manager or his or her designee. Upon the completion of all required materials, the City shall provide a written notice of the applicant's intentions and an analysis of the impact of the proposal to owners of all parcels located within the area required to receive notice. The notice shall include the scheduled date when the item shall be discussed at the Planning and Zoning Commission. The notice shall state that any recipient opposed to the proposed application should notify the City of Sturgis,